

HOCHSCHULE FÜR TECHNIK UND WIRTSCHAFT BERLIN
Student Services/Examination Office

Dept.: _____ Study Programme: _____

Surname: _____ First Name: _____

Place of Birth: _____ Date of Birth: _____

Address: _____ Student ID: _____

_____ Phone: _____

E-Mail: _____

APPLICATION for Admission to the Bachelor Thesis in the

Summer semester _____

Winter semester _____

I declare

- that I have never completed or failed a Bachelor Thesis in this programme at any other university within the purview of the German Basic Law.
- that I am not involved in a pending examination procedure of this kind at any other university

I received a loan for the above programme after 31. 12. 1983 in accordance with the Federal Education and Training Assistance Act (*Bundesausbildungsförderungsgesetz - BAföG*), or will receive such a loan. As proof of BAföG assistance received I enclose my most recent BAföG statement or an equivalent document from the office for Education and Training Assistance in original form (no copies) for inspection.

BAföG Assistance Number: _____.

I **did not** receive a loan for the above programme after the 31. 12. 1983 in accordance with the Federal Education and Training Assistance Act (*Bundesausbildungsförderungsgesetz - BAföG*).

I am aware that students who participate in examinations without providing information in accordance with § 11 para. 2 and 4 of the BAföG Partial Payment Waiver Regulations are permanently excluded from the partial BAFöG repayment waiver.

I enclose both a proposal for the topic of the Bachelor Thesis and suggestions for supervisors, and/or relevant documentation (e.g. a synopsis) in accordance with the programme's examination regulations.

I opt **n o t** to propose a topic for the thesis or suggest names of supervisors and therefore apply for the assignment of both topic and supervisors.

(⊗ Please cross as appropriate!)

The guidelines pertaining to the application for and admission to the Bachelor Thesis laid down in the examinations regulations for your programme shall apply.

Berlin, _____

Student's signature

Hochschule für Technik und Wirtschaft Berlin

Dept.: _____ Study Programme: _____ Student ID: _____

Surname: _____ First name: _____

ANNEX to the Application of Admission to the Bachelor Thesis

(Proposal for Bachelor Thesis topic and supervisors)

In accordance with the relevant examination regulations, I suggest the following **topic** for my Bachelor Thesis:

Supervisors:

1. _____ 2. _____

The Bachelor Thesis is to be completed

Individually

As a group together with the following persons, insofar as this is permitted by the programme's examination regulations:

_____, Student ID: _____

_____, Student ID: _____

(Surname, First name)

The thesis is to be completed at HTW Berlin.

The thesis is to be completed at the company _____

The above information is given with the agreement of the suggested supervisors.

Berlin, _____
Student's signature

Supervisor/s Comments

I/We agree to the above suggestion.

I/We are willing to supervise the Bachelor Thesis of the above student, but state the following amendments to the student's suggestion.

I/We agree to the suggestion that the Bachelor Thesis be completed at the company named above.

Date _____

Signature
1. Supervisor

Signature
2. Supervisor

Signature
Examination Board