

Laurea Polytechnic/ LAUREA

General Informations	
➤ Erasmus Code of university	SF VANTAA 06
➤ homepage university	www.laurea.fi/english www.lvaara.laurea.fi/english (Business Studies)
➤ presentation of university	LAUREA Business Studies is located in the Helsinki Metropolitan Area in Espoo (main Business Studies site). LAUREA is the 3rd largest University of Applied Sciences in Finland (total 8000 students on 8 campuses). Espoo Business Studies welcomes annually 80 exchange students from partner universities. Comments from the students have been very good. Espoo is the 2 nd largest city in Finland and is known as a centre of high technology. Helsinki and Espoo are modern, clean, safe and efficient and beautifully situated on the coast surrounded by the sea on three sides. Helsinki is a cultural centre of entertainment and night life with various events and festivals. In 2004 LAUREA was evaluated as Centre of Excellence in Regional Development and in 2005 as Centre of Excellence in Education.
➤ website for exchange students (English)	www.lvaara.laurea.fi/english International Activities/International Students

International Office/ International Affairs		
➤ address of international office	Vanha maantie 9, FIN – 02650 ESPOO, Finland	
➤ contact persons	responsible for	contact data
Tia Douthwaite	Head of International Relations	Tel: +358 20 5787 422
	Business Studies	Fax: +358 20 5787 401
		e-mail: tyyri.douthwaite@laurea.fi

Academic Calendar in General		
➤ weblink to academic calendar	www.lvaara.laurea.fi/english International Activities/International Students/Academic Calendar	
	summer semester	winter semester
➤ orientation session	August 29, 2005	January 30, 2006
➤ beginning of classes	September 5, 2005	January 30, 2006
➤ exam period	January 23 – 27, 2006	May 29 – June 2, 2006

Application Procedure	
➤ application documents	<ul style="list-style-type: none"> ➤ application form ➤ CV ➤ photos number of photos: 1 ➤ official transcripts ➤ learning agreement
➤ weblink to documents	www.laurea.fi/english Studies/Guides & Forms/ Online Student Exchange Application to Laurea
➤ deadline of application	summer semester: May 15 winter semester: October 31

Course of Studies	
➤ Erasmus Subject Area	<ul style="list-style-type: none"> ➤ Business ➤ Business Computing
➤ courses/ programmes open to FHTW students	Bachelor Degree in Business Management – includes: <ul style="list-style-type: none"> ➤ Business Information Programme: Innovation & Networks (Fall) ➤ Information & Knowledge Management (spring)
➤ courses/ programmes open to FHTW students taught in English	Same as above
➤ courses/ programmes	➤ Undergraduate

	➤ Graduate
➤ weblink to course description for FHTW students	www.lvaara.laurea.fi/english International Activities/International Students/Course Supply Course Descriptions Link to Student Information & ECTS Information Guide/Social Sciences, Business and Administration

Language	
➤ language requirements	➤ seen as a selection criteria at the sending partner institution
➤ intensive language course	Finnish offered free during Orientation Week and continues as part of the programme through the stay.

Cost of Living		
➤ approximate expenses per month (in €)	accommodation	€ 300 - 350
	food	School lunch € 2.50
	public transport	Electronic Travel Card to load trips
	books	
	miscellaneous...	
	total per month	

Accommodation	
➤ accommodation	<ul style="list-style-type: none"> ➤ students receive help to find an accommodation ➤ student residence off-campus
➤ contact person	Accommodation automatically booked and contact information of incoming exchange students forwarded to the Accommodation Agent HOAS, who will send Accommodation Offer.
➤ weblink to more information	www.lvaara.laurea.fi/english

Arrival	
➤ recommended date for arrival	winter semester: August 28, 2005 summer semester : January 29, 2006
➤ pick-up assistance	➤ yes
➤ where	➤ airport, train station, other : eg harbour/ by car
➤ by	Tutor Students of LAUREA Student Union LAUREAMKO

Impressions	
	
Map of campus: www.lvaara.laurea.fi/english International Activities/International Students/Espoo Insitute	Student residence: www.lvaara.laurea.fi/english International Activities/International Students/Accommodation