

**HOCHSCHULE FÜR TECHNIK UND WIRTSCHAFT BERLIN**  
Student Services/Examination Office

Dept.: \_\_\_\_\_ Study Programme: \_\_\_\_\_

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Student-ID: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**APPLICATION for Admission to the Bachelor Thesis in the**

summer semester \_\_\_\_\_

winter semester \_\_\_\_\_

**I declare**

- that I have never completed or failed a Bachelor Thesis in this programme at any other university within the purview of the German Basic Law and
- that I am not involved in a pending examination procedure of this kind at any other university.

I enclose both a proposal for the topic of the Bachelor Thesis and suggestions for supervisors, and/or relevant documentation (e.g. a synopsis) in accordance with the programme's examination regulations.

My topic proposal has not been accepted for supervision by a professor. I therefore request a topic for my Bachelor's thesis to be allocated and a supervising professor named.

Please fill in the following if your programme's study plan requires the completion of a specialist internship.

I successfully completed the specialist internship as stipulated by the programme regulations in the winter semester \_\_\_\_\_ or the summer semester \_\_\_\_\_.

I am currently completing my specialist internship and will finish it on \_\_\_\_\_.  
(Date)

(⊗ Please tick the appropriate box!)

**The guidelines pertaining to the application for and admission to the Bachelor Thesis laid down in the examinations regulations for your programme shall apply.**

Berlin, \_\_\_\_\_

\_\_\_\_\_  
Student's signature

# Hochschule für Technik und Wirtschaft Berlin

Dept.: \_\_\_\_\_ Study Programme: \_\_\_\_\_ Student-ID: \_\_\_\_\_

Surname: \_\_\_\_\_ First name: \_\_\_\_\_

## **ANNEX to the Application of Admission to the Bachelor Thesis**

(Proposal for Bachelor Thesis topic and supervisors)

In accordance with the relevant examination regulations, I suggest the following **topic** for my Bachelor Thesis:

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Supervisors:

1. \_\_\_\_\_ 2. \_\_\_\_\_

The Bachelor Thesis is to be completed

- Individually
- As a group together with the following persons, insofar as this is permitted by the programme's examination regulations:

\_\_\_\_\_, Student-ID: \_\_\_\_\_

\_\_\_\_\_, Student-ID: \_\_\_\_\_

(Surname, First name)

- The thesis is to be completed at HTW Berlin.
- The thesis is to be completed at the company \_\_\_\_\_

The above information is given with the agreement of the suggested supervisors.

Berlin, \_\_\_\_\_  
\_\_\_\_\_  
Student's signature

## **Supervisor/s Comments**

- I/We agree to the above suggestion.
- I/We are willing to supervise the Bachelor Thesis of the above student, but state the following amendments to the student's suggestion.
- \_\_\_\_\_  
\_\_\_\_\_
- I/We agree to the suggestion that the Bachelor Thesis be completed at the company named above.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature  
1. Supervisor

\_\_\_\_\_  
Signature  
2. Supervisor

\_\_\_\_\_  
Signature  
Examination Board