

**HOCHSCHULE FÜR TECHNIK UND WIRTSCHAFT BERLIN**  
**Student Services- Examination Office**

Dept.: \_\_\_\_\_ Study Programme: \_\_\_\_\_

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Student ID: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**APPLICATION for Admission to the Master Thesis in the**

- Summer semester \_\_\_\_\_
- Winter semester \_\_\_\_\_

**I declare**

- that I have never completed or failed a Master Thesis in this programme at any other university within the purview of the German Basic Law.
  - that I am not involved in a pending examination procedure of this kind at any other university
- I enclose both a proposal for the topic of the Master Thesis and suggestions for supervisors, and/or relevant documentation (e.g. a synopsis) in accordance with the programme's examination regulations.
- I opt **n o t** to propose a topic for the thesis or suggest names of supervisors and therefore apply for the assignment of both topic and supervisors.

(⊗ Please cross as appropriate!)

**The guidelines pertaining to the application for and admission to the Master Thesis laid down in the examinations regulations for your programme shall apply.**

Berlin, \_\_\_\_\_

\_\_\_\_\_  
Student's signature

**ANNEX to the Application of Admission to the Master Thesis (Proposal for Master Thesis topic and supervisors)**

In accordance with the relevant examination regulations, I suggest the following **topic** for my Master Thesis:

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Supervisors:

1. \_\_\_\_\_ 2. \_\_\_\_\_

Academic Degree\*: \_\_\_\_\_

Contact/Email: \_\_\_\_\_

\* **If** the 2<sup>nd</sup> supervisor is a **non-HTW Berlin member**, then please fill in the academic degree! That person must have gained the same or an equivalent degree as that for which the examination is taking place (§20 RStPO).

The Master Thesis is to be completed

- Individually
- As a group together with the following persons, insofar as this is permitted by the programme's examination regulations:

\_\_\_\_\_, Student ID: \_\_\_\_\_

\_\_\_\_\_, Student ID: \_\_\_\_\_  
(Surname, First name)

- The thesis is to be completed at HTW Berlin.
- The thesis is to be completed at the company \_\_\_\_\_

I/We agree that the thesis can be written within our company.

\_\_\_\_\_  
Signature/Stamp company

- The completion period shall not begin on the official date, but on \_\_\_\_\_ (please enclose a **written request** justifying the amended start date, including a confirmation from the company if applicable, for the attention of the examination board)

The above information is given with the agreement of the suggested supervisors.

Berlin, \_\_\_\_\_  
\_\_\_\_\_  
Student's signature

**Supervisor/s Comments**

- I/We agree to the above suggestion.
- I/We are willing to supervise the Master Thesis of the above student, but state the following amendments to the student's suggestion.

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\_\_\_\_\_  
Date, Signature  
1. Supervisor

\_\_\_\_\_  
Date, Signature  
2. Supervisor

\_\_\_\_\_  
Date, Signature  
Examination Board